

केंद्रीय विद्यालय हरदा  
KENDRIYA VIDYALAYA HARDA  
पंजीकरण फार्म  
REGISTRATION FORM  
२०२२-२३

- 1.Name of the firm:\_\_\_\_\_
- 2.Name of the owner:\_\_\_\_\_
3. Full Postal Address:\_\_\_\_\_
- \_\_\_\_\_
- 4.E-mail: \_\_\_\_\_
- 5.Website: \_\_\_\_\_
- 6.Contact No. [a] Landline No.\_\_\_\_\_ [b]Mobile No.\_\_\_\_\_
- 7.VAT/CST/TIN/TAN No. [a]VAT No.\_\_\_\_\_
- [Copy enclosed] [b]CST/TIN No.\_\_\_\_\_
- [c]TAN No.\_\_\_\_\_
8. PAN No. of the firm/owner:\_\_\_\_\_
- [Copy enclosed]
- 9.Current Bank Account No.\_\_\_\_\_
- Bank Name &Address: \_\_\_\_\_
- Bank branch IFSC Code No. \_\_\_\_\_

10. Product/Items/Services/Category for which Registration is applied for:

S.No.	Name of the Product/Services	Whether Original Manufacturer/Authorized Agent or Distributor or Dealer/DGS&D Registered firm	Remarks

[In case of supplier please enclosed authorization of your manufacturer/Authorized dealer/ Supplier/ Contractors Certificate/OEM Certificate]

11. Details of experience & place of work during the last 03 years

S. No.	Institute where rendered service/supplied articles	Period	Name of supplier/Service	Remarks if any

**NOTE:**

1. The firm must have sound solvency status and must have valid license/Permission of the competent authority for which registration has applied GSTIN , PAN number is compulsory. Preference may be given to the firms providing the following documents
  - a. Audited copies of the Balance Sheet of preceding two financial years.
  - b. Income tax clearance certificate of the preceding two financial years.
  - c. Certificate of credit / solvency certificate from the bank.
2. The Vidyalaya reserves the right of empanelment/Cancellation of the supplier/firm/service provider from its approved lists at its absolute discretion without assigning any reason.

**UNDERTAKING**

I Mr./Mrs \_\_\_\_\_proprietor of  
M/s \_\_\_\_\_do  
hereby undertake that the information furnished is correct to the best of my knowledge and belief. In case of any information/and/or supporting document furnished by me is found to be incorrect// fake, the offer of my contract may be treated as null and void and hence cancelled. I shall provide prompt service following the best and fair practices.

Signature : \_\_\_\_\_

Place: \_\_\_\_\_

Name of Proprietor : \_\_\_\_\_

Date: \_\_\_\_\_

Seal of the Firm : \_\_\_\_\_